
Online learning at Platt College is a formal educational process in which instruction (interaction between students and faculty and among students) in a course occurs when students and faculty are not in the same place. Instruction may be synchronous or asynchronous. Online learning may employ correspondence study, audio, video, and/or computer technologies.

The primary purpose of online learning at Platt College is to maximize student access to courses through the use of web-based delivery systems. Online Learning at Platt College integrates the assets of the college to provide a teaching and learning environment for online learners comparable to that provided to on-campus students. Support services are available to both online learners and faculty that help to provide quality education that is conveniently accessed. Online learning at Platt College is consistent with and supports the college's strategic plan and the college's mission of offering quality undergraduate education while providing graduates with competencies, skills and levels of education for employment and continued success in higher education. The types of online learning defined at Platt College:

- **Blended Course (eCombination)** is a course, accessible through the **My Platt College** course management platform, in which some traditional face-to-face "seat time" has been replaced by online learning activities. A blended (hybrid) course is designed to integrate face-to-face (60%) and online activities (40%) so that they reinforce, complement, and elaborate one another.
- **Web-Enhanced Course (eCompanion)** is a Web-enhanced (traditional (face-to-face) class that uses a course management platform (**My Platt College**) to accompany the class. The eCompanion can function in a variety of ways, depending on the goals of the course and the desire of the faculty member to enrich his or her course. Assigned activities will vary, depending on the faculty member and the discipline. The time spent using the eCompanion does not replace any of the face-to-face teaching-learning process, but serves to augment it.

Platt College's Bachelor of Science in Nursing (BSN) program is an accelerated program. Online education makes up approximately 25% of the program total.

To be successful in an online course, accessibility to a computer and internet, self-motivation and independent work, and knowledge of navigation in an online learning environment are required. Please complete the *Distance Education Self-Evaluation* questions below to determine if you have the skills and study habits to be successful in an online learning environment. This information provides an assessment of your basic computer literacy.

Note: Please answer ALL questions in ALL sections

Section 1: Accessibility

1. Do you have reliable access to the internet?
 Yes
 No

Section 2: Independent/Self-Motivation in the Online Environment

2. Do you believe you can be successful in a learning environment in which 60% of learning occurs face-to-face and 40% occurs in an online format?
 Yes
 No
3. Can you dedicate 2-4 hours each week per online class to complete class assignments?
 Yes
 No
4. When taking an online course that involves online discussions, can you participate at least 3 to 4 times per week?
 Yes
 No
5. Can you work independently?
 Yes
 No

6. When it comes to schoolwork and deadlines, do you complete assignments on time?
- Yes
- No

Section 3: Navigation in the Online Environment

7. Online courses require a lot of reading. Do you have good reading and comprehension skills?
- Yes
- No
8. Can you use word processing software (i.e. Microsoft Word or Apple Pages) to write and save documents?
- Yes
- No
9. Can you use presentation software (i.e. Microsoft PowerPoint or Apple Keynote)?
- Yes
- No
10. Do you have experience using the World Wide Web for surfing or research?
- Yes
- No
11. Do you check email on a daily basis?
- Yes
- No
12. Do you know how to use an email tool to open and save an attachment?
- Yes
- No

13. Do you know how to print a page or a selection of text?

Yes

No

14. Can you cut, paste, format text, and save a file?

Yes

No

If you answered NO to any of the questions, please explain below:

Disclaimer and Signature

By signing this form I attest to the following:

1. I understand all 14 questions that were asked on this form.
2. I attest the information I provided is true for each question.

Applicant Signature

Date

Admissions Representative Signature

Date

Online Services Coordinator Signature

Date

Online Services Coordinator Comments: